This handbook applies to students starting the MSc and MPhil in Social Anthropology in Michaelmas Term 2019. The information in this handbook may be different for students starting in other years. If you need to refer to information found in this handbook, please specify the version you read. This is version 5.2 (1st June 2020).

**Disclaimer**

*The Examination Regulations relating to these courses are available at* [http://www.admin.ox.ac.uk/examregs/2019-20/mosbcinsociant/](http://www.admin.ox.ac.uk/examregs/2019-20/mosbcinsociant/) (MSc) and [https://www.admin.ox.ac.uk/examregs/2019-20/mopinsociant/studentview/](https://www.admin.ox.ac.uk/examregs/2019-20/mopinsociant/studentview/) (MPhil). *If there is a conflict between information in this handbook and the Examination Regulations then you should follow the Examination Regulations. If you have any concerns please contact the Course Director.*

The information in this handbook is accurate as at 1st October 2019, however it may be necessary for changes to be made in certain circumstances, as explained at [http://www.ox.ac.uk/admissions/graduate/courses/msc-social-anthropology](http://www.ox.ac.uk/admissions/graduate/courses/msc-social-anthropology) and [http://www.ox.ac.uk/admissions/graduate/courses/mphil-social-anthropology](http://www.ox.ac.uk/admissions/graduate/courses/mphil-social-anthropology). If such changes are made the department will publish a new version of this handbook together with a list of the changes and students will be informed.
School of Anthropology & Museum Ethnography

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Version 5.2
1. WELCOME

Dear incoming students in Social Anthropology,

A very warm welcome to you! We are delighted that you have chosen to join the Institute of Social & Cultural Anthropology (ISCA), within the School of Anthropology & Museum Ethnography (SAME), and we look forward to working with you.

Social anthropology considers people, through and through, as social beings. Everything that all of us do, in whatever society or culture at whatever period of history, rests on assumptions, which usually are not stated but which are largely shared with our particular neighbours, kin, friends, or colleagues. Everything social is open to question, including solidly held beliefs and attitudes and ideas about causality, the self in society, and nature and culture. Learning to relate different versions of the world to each other is learning to be a Social Anthropologist and is what we hope you will learn over the course of your degree.

Learning outcomes
The MSc and MPhil degrees in Social Anthropology aim to provide a solid background in analytical and methodological issues as they apply to social anthropology. You will critically read key intellectual contributions to the discipline and you will be introduced to ethnographic methods and experiences of living among, and writing about, people. You will learn how to comparatively study what makes humans simultaneously similar and yet different. You will learn how to develop a research project, and will carry this out; this may involve fieldwork (subject to the approval of the School). Both degrees are intended to function both as a standalone degree and as preparation for doctoral research.

ISCA (and SAME) is located in a number of buildings along the Banbury Road (see map), a few minutes’ walk north of Oxford city centre. Some staff also work from the Pitt Rivers Museum’s main building on South Parks Road, behind the University Museum of Natural History. ISCA is the largest graduate anthropology department in the UK, with around 80 to 100 students registered for taught course graduate degrees at any one time, and more than 90 doctoral projects currently underway. Staff research interests are wide ranging (see staff profiles: https://www.anthro.ox.ac.uk/people/academic-staff). ISCA is also home to a large group of postdoctoral researchers and research associates. Do take the time to browse their research profiles (https://www.anthro.ox.ac.uk/people/associates) and seek contact with researchers whose work interests you.

This handbook provides information on the content and organisation of your course, and on matters relating to exams and assessment. The information provided here is meant to supplement the SAME Graduate Handbook, and the Examination Conventions for the Social Anthropology degrees. Please do take the time to familiarise yourself with these documents. You can also refer to them at any time during the year. They can be found at https://www.anthro.ox.ac.uk/graduate-course-information.
We hope you find this handbook useful; suggestions for improvements may be sent to the Course Director, Elizabeth Ewart (elizabeth.ewart@anthro.ox.ac.uk).
2. INFORMATION FOR ALL STUDENTS ON SOCIAL ANTHROPOLOGY DEGREES

ISCA is spread over a number of buildings along the Banbury Road. 51 Banbury Road is the administrative hub where you can find the General Office staffed by friendly people who will be able to answer most of your queries. The office is normally staffed from 9am to 5pm (4 pm on Fridays). Lunch break is 1-2 pm and we ask that you respect this and refrain from making queries during the lunch hour.

2.1 Key Contacts

Social Anthropology Course Director:
Dr Elizabeth Ewart  elizabeth.ewart@anthro.ox.ac.uk  01865 274685
Office Hour:  Mondays 11-12; other times by appointment

Graduate Studies Administrator:
Ms Vicky Dean  vicky.dean@anthro.ox.ac.uk  01865 274670

Tylor Library Assistant and receptionist:
Mr Martin Pevsner  martin.pevsner@anthro.ox.ac.uk  01865 274671

Archaeology and Tylor Anthropology Librarian:
Ms Helen Worrell  helen.worrell@bodleian.ox.ac.uk

Director of Graduate Studies:
Prof. Marcus Banks  marcus.banks@anthro.ox.ac.uk  01865 274675

Head of the School of Anthropology & Museum Ethnography:
Dr Elizabeth Ewart  elizabeth.ewart@anthro.ox.ac.uk  01865 274685
Office Hour:  Mondays 11-12; other times by appointment

2.2 Core Teaching Staff

Dr Thomas Cousins  thomas.cousins@anthro.ox.ac.uk
Dr Morgan Clarke  morgan.clarke@anthro.ox.ac.uk
Dr Inge Daniels  inge.daniels@anthro.ox.ac.uk
Prof. David Gellner  david.gellner@anthro.ox.ac.uk
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Dr Zuzanna Olszewska  zuzanna.olszewska@anthro.ox.ac.uk
Dr David Pratten (on leave MT19)  david.pratten@anthro.ox.ac.uk
Dr Ramon Sarro (on leave 2019/20)  ramon.sarro@anthro.ox.ac.uk
Dr Mohammad Talib  mohammad.talib@anthro.ox.ac.uk
Dr Ina Zharkevich  ina.zharkevich@anthro.ox.ac.uk
3. COURSE OVERVIEWS

3.1 MSc overview

The MSc in Social Anthropology is a 12-month course. You take three examined papers: the Core Paper (double-weighted)\(^1\) and two option papers\(^2\), and you complete a 10,000 word dissertation over the summer.

The core paper (Paper 1) is examined by an essay submitted at the start of Hilary Term and by a written examination sat at the end of Trinity Term. The option papers (Papers 2 and 3) are each examined by either an essay submitted early in Trinity Term or by a written examination sat at the end of Trinity Term. The dissertation is submitted for examination at the end of August.

3.2 MPhil overview

*First year (MPQ)*

The MPhil in Social Anthropology is a 2-year course. In the first year, known as the MPhil Qualifying (or MPQ) year, you take three examined papers: the Core Paper (double-weighted)\(^1\) and two option papers\(^2\), which must be passed with an average mark of 60 or more in order to proceed to the second year of your degree. The marks achieved at the end of your first year do not count towards your final MPhil degree result.

The MPQ year is identical to the MSc year with the exception that MPQ students do not complete a 10,000-word dissertation over the summer, instead carrying out preparatory work for their second year thesis.

The core paper (Paper 1) is examined by an essay submitted at the start of Hilary Term and by a written examination sat at the end of Trinity Term. The option papers (Papers 2 and 3) are each examined by either an essay submitted early in Trinity Term or by a written examination sat at the end of Trinity Term.

*Second year (MPhil)*

In the second year, you will spend most of the year researching and writing your 30,000 word MPhil thesis, which is submitted in Trinity Term. You will also take one more assessed option paper and towards the middle of Trinity Term you will submit an assessed essay on a topic from within the field of social anthropology. A list of essay topics will be produced by the examiners for you to choose from.

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\(^1\) The Core Paper is examined by a 5,000-word essay submitted at the start of Hilary Term (January) and by a 3-hour written exam in late Trinity Term (June).

\(^2\) Many option courses are assessed by extended essay submitted in early Trinity Term (May), others by 3-hour written exam in late Trinity Term (June).
4. STRUCTURE OF TEACHING FOR SOCIAL ANTHROPOLOGY

The academic year in Oxford is divided into three 8-week terms, Michaelmas Term (MT), Hilary Term (HT) and Trinity Term (TT). At the start of each term, a lecture list is published with details of times and venues of lectures. You can obtain hardcopies of the lecture list in the entrance lobby to ISCA. They are also available online at https://www.isca.ox.ac.uk/graduate-course-information. Teaching is delivered primarily through lectures, classes and tutorials.

4.1 Courses (Lecture Series)

Every year several courses (each composed of a series of lectures) on a variety of topics are available for students. Some of these courses are exclusively designed for MSc and MPhil students, while others are open to both undergraduates and postgraduate students. Some of them take place in Michaelmas Term and some in Hilary Term (some may even carry on in Trinity Term). The courses we consider “options” (of which you have to choose 2 for your papers 2 and 3) take place in Hilary and, in some cases, the first part of Trinity term. Lecture attendance is not compulsory, but very strongly recommended. Some courses consist not only of lectures, but of a combination of lectures and discussion classes, and students are expected to actively participate in the latter.

4.2 Classes

Classes are discussion groups usually associated with lectures in which students critically discuss, in small groups, the key texts relevant to the understanding of the lecture or of the general theme of the course. Attendance at these classes is expected of all MSc/MPQ and MPhil students. Absentees must notify the class convenor in advance if they cannot attend.

4.3 Tutorials

Tutorials are an important feature of the way we teach Social Anthropology at ISCA. They are usually taught to students in groups of around two to four with individually allocated tutors. For most, if not all, of your tutorials you will be working with the same tutor (sometimes also referred to as supervisor).

Similarly, for most, but not all tutorials, you will be given an essay question, a reading list and be expected to write an essay, which you will submit in advance to your tutor. You should come to your tutorial prepared to discuss the topic and your essay. Please be aware that tutorial topics, essay questions and reading lists may vary depending on your tutor. Therefore do not be alarmed if your friends with other tutors are covering different material to you. All the tutors are teaching within the syllabus and one of the strengths of the ‘Oxford system’ is that tutors can design tutorials to reflect their research interests and the needs of specific student groups.
You will be expected to submit your tutorial essay before the tutorial and individual tutors will let you know the deadline for your essay.

At the tutorial you should, among other things, expect to discuss the general topic, explore readings in greater depth, get feedback on your essay, clear up misunderstandings, examine possible critiques, link the topic to wider knowledge and/or to topics covered during lectures. Importantly tutorials are opportunities for you to discuss your own understandings of the specific topic with your fellow student(s) and with the tutor.

In this way, tutorials are opportunities to learn collaboratively with your peers and tutors. Whilst lectures are learning events during which you are expected to absorb and take notes, keeping questions to the very end, tutorials are designed to be highly interactive. Their success depends in large measure on your ability to contribute, listen and engage with your peers. This may be a little daunting at first, but it is very important that you remember that tutorials are not formally assessed and you are not in competition with your peers.

At the tutorial, your tutor will return your essay to you, normally accompanied by some written feedback to complement the verbal feedback during the tutorial. Note that attendance of and submission of the required work for tutorials is a compulsory part of the degree. If you have difficulty attending or submitting work for a tutorial contact your tutor in good time in advance.

### 4.4 Departmental Seminar (Friday Seminar)

Departmental seminars, where a researcher (either from this University or from another one) is invited to present his or her current research, are a quintessential part of most university systems of learning. In most universities today, each Department has its own “Departmental Seminar”, and we are not different, though in our case we have nicknamed ours the “Friday seminar”. Attending Friday seminars and being curious about the research done by our colleagues, nationally and internationally is expected from anybody joining our School.

In our seminar our guest talks for 50-55 minutes, followed by some 30 minutes of general discussion, when members of the audience ask questions. Graduate students are warmly encouraged to join in the conversation and collaborate in making it a lively discussion, usually followed by some drinks and informal conversation in a nearby pub. Participating in our Friday seminar is an essential part of your training as a social scientist. Seminars will offer you the unique opportunity to see how anthropology is applied today by the leading figures in the field, and they may even offer you very fresh data to invoke in your tutorial or class discussion, or even to back your point in an essay (perhaps even in an exam!).

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3 You can find further guidance on essay writing in Section 8 of this Handbook.
Our Friday seminar is not the only research seminar around Oxford. There are hundreds of research seminars every week all over the University, which constitutes a true embarrassment of riches. Very often in our University the logic of time management forces members of the community to miss very interesting research seminars. Part of your training is time management too. Do not attempt to follow everything that this unique University tantalizes you with. If you think that any particular week you would be learning more by attending a seminar different than our Friday seminar (at our School or, why not, beyond it), please discuss it with your supervisor before trying to spread yourself too thin.

4.5 Attending Other Lectures

The core lecture courses listed below are designed to provide a solid foundation in social anthropology for MSc and MPQ students, whatever their background might be. In addition all students are strongly encouraged to attend the Cultural Representations lecture series (8 lectures in MT and 8 lectures in HT, Thursdays at 12o'clock noon in the Pitt Rivers Museum lecture theatre). Beyond that, lectures listed as such on our lecture list are in principle open to any member of the University and you are free to attend any lectures of your choice. As before though, please make sure you allocate sufficient time each week for independent study, reading and writing for your degree course.

4.6 Specific Syllabus and Course Outlines

At the beginning of each course students will receive a course outline, which will also be available through Canvas.

Students will also arrange their programme of tutorials with their tutors at the beginning of each term.

4.7 Expectation of Study

Students are responsible for their own academic progress. During term time, the programme requires a substantial amount of reading and writing, which may sometimes be difficult to combine with other activities or duties. Try to concentrate on the essentials and follow the guidance of your supervisor.

The School, like the University as a whole, takes the view that full-time courses require full-time study and that studying at Oxford does not allow sufficient time to earn one’s living from paid employment simultaneously. The School’s Teaching Committee has therefore drawn up guidelines for students wishing to take paid employment during term time (see section 2.10 of the Graduate Handbook and http://www.admin.ox.ac.uk/edc/policiesandguidance/policyonpaidwork/). Note that it is not possible to study for any Master’s degree within the School on a part-time basis in order to facilitate working while studying.

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4 Canvas is the University’s Virtual Learning Environment. Here you will find lecture slides and other course related materials, such as reading lists.
Oxford workload can be demanding, if you encounter difficulties keeping the pace, please discuss them with your supervisor or College adviser, or both. A common reason leading students to feel they cannot cope is because they make the mistake of trying to read too much and/or too quickly. Please note that most of the time students are NOT expected to read all the readings on a reading list. In a typical course outline, the lecturer gives a very substantial reading list for each lecture or for the general course. This is because the outline will hopefully give you orientations for further and future reading, should you want to pursue the topic on your own at a later stage. But if the lecture is accompanied by a class discussion, do not try to read everything superficially and quickly to prepare for the class. Just pick up a few readings and make sure you try to make the connection between them and the lecture, or make sure you prepare some questions or raise some points to be discussed in the class. You are expected to arrive at a class having read with intelligence rather than with speed.

For tutorial reading, please make sure that you ask your supervisor how many of the readings in the reading list they think you ought to read in order to answer the question of the essay (as an average, they will be in the region of 7 or 8 articles or chapters). Supervisors normally make this very clear in their individual instructions. In some of the classes (for instance in the classes for “Theory and Approaches” in Michaelmas Term 2019) the convenor leading the class will give very specific orientation on what and when to read (approximately four articles or book chapters per session).

Any further queries on expectations should be addressed to your supervisor or to the course director, Dr Elizabeth Ewart.
5. THE STRUCTURE OF THE COURSES

In the following you will find information on lectures and classes that you are expected to follow, term by term.

5.1 Lectures, Classes, Tutorials

Core Paper - Theories, Approaches and Themes in Social Anthropology

This is the core paper for the MSc and 1st year MPhil (MPQ) in Social Anthropology. It focuses on a wide range of topics in social anthropology addressing both the history and development of the discipline as well as key theoretical and thematic issues.

Teaching is delivered primarily through lecture series, classes and tutorials and it is examined by a 5,000-word essay submitted at the start of Hilary Term (on topics covered in Michaelmas Term in ‘Theories and Approaches in Social Anthropology’) and by a 3-hour written exam at the end of Trinity Term (on topics covered in ‘Comparing Cultures’).

MICHAELMAS TERM

Lectures

Theories and Approaches in Social Anthropology

Lecturers: Prof. David Gellner and Dr Thomas Hendriks

1. Evolutionism (DG)
2. Functionalism (DG)
3. Structuralism (DG)
4. Orthodoxy unsettled (DG)
5. Practice (DG)
6. History (TH)
7. Power (TH)
8. Theory (TH)

Classes

The Michaelmas Term classes accompany the Theories and Approaches lectures. These take place every week (from week 1 through week 8) and last for one hour and a half. These classes build on the lecture series and provide students with the opportunity to read, present, and discuss themes covered in the lectures. You will be allocated to a group for this class and should attend your class as per below.

<table>
<thead>
<tr>
<th>Theories and Approaches in Social Anthropology (Class)</th>
<th>Prof. David Gellner</th>
<th>Th.2-3.30</th>
<th>51 Banbury Road</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dr Ina Zharkevich</td>
<td></td>
<td>43 Banbury Road</td>
</tr>
<tr>
<td></td>
<td>Dr Neil Armstrong</td>
<td>Th.3.30-5</td>
<td>51 Banbury Road</td>
</tr>
<tr>
<td></td>
<td>Dr Konstantina Isidoros</td>
<td></td>
<td>43 Banbury Road</td>
</tr>
</tbody>
</table>
Comparing Cultures (8 lectures in MT)

Lecturers: Dr Elizabeth Ewart, Dr Thomas D. Cousins, Dr Thomas Hendriks, Prof. David Gellner, Dr Inge Daniels and Dr Sara de Wit

This is a two-term core course running across 16 weeks in Michaelmas and Hilary Terms. In Michaelmas term, we provide introductions to a number of key themes and issues in social anthropology. In Hilary term the lectures expand on some of the issues covered during MT, building and advancing students’ understandings of key areas within social anthropology.

1. Comparing Cultures (EE)
2. Kinship (TDC)
3. Gender & Personhood (TH)
4. Colonialism & Post-colonialism (TDC)
5. Ethnicity & Nationalism (DG)
6. Exchange (ID)
7. Religion & Ritual (DG)
8. Environment (SdW)

Tutorials

The Michaelmas Term tutorials develop topics covered in particular in the Comparing Cultures lecture series, and you will draw upon your increasing knowledge of Theories and Approaches too. Your tutor will supply you with details of essay questions and reading lists for tutorials. You will receive four tutorials in Michaelmas Term, covering the following topics:

<table>
<thead>
<tr>
<th>Weeks 1-2</th>
<th>Reading ethnography / What is anthropology?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weeks 3-4</td>
<td>Kinship/Gender OR Kinship/Personhood;</td>
</tr>
<tr>
<td>Weeks 5-6</td>
<td>Talking with the ancestors – decanonising the classics</td>
</tr>
<tr>
<td>Weeks 7-8</td>
<td>Exchange</td>
</tr>
</tbody>
</table>

Cultural Representations (8 lectures)

Lecturers: Prof. Marcus Banks, Prof. Clare Harris, Dr Elizabeth Hallam

Attendance at these lectures is highly recommended to students in Social Anthropology, since they engage with a number of key issues in the discipline.

1. Introduction what are cultural representations? (MB)
2. Anthropology, museums, and material culture (CH)
3. Colonialism, collecting, and contemporary debates (CH)
4. Consumption (ID)
5. Social lives of things (EH)
6. Photography and representation (MB)
7. Art, aesthetics, and agency (CH)
8. Film and representation (MB)
HILARY TERM

Option Courses

In the middle of Michaelmas Term you will be asked to select two option papers which will be taught in Hilary term. The form of teaching for the option courses varies according to the preferences of the Course Convenor, but typically takes the form of a combination of lectures and discussion classes that span Hilary Term.

In order to help you decide what options to take, there will be an Options Fair in week 4 of Michaelmas Term, (the exact date and time to be confirmed), at which option coordinators introduce their options and are available to answer any questions you might have. You may also wish to discuss your option choices with your supervisor.

You will find details of available options through the following link: https://www.anthro.ox.ac.uk/options

Lectures

Comparing Cultures (cont.)

Lecturers: Dr Inge Daniels, Prof. Harvey Whitehouse, Dr Morgan Clarke, Dr Zuzanna Olszewska, Prof. David Gellner, Dr Ina Zharkevich

During Hilary Term, Comparing Cultures lectures will build on material covered at a more introductory level during Michaelmas term:

Anthropology of Religion
1. Beyond Belief: On the materiality of Religion (ID)
2. Cognitive approaches to ritual (HW)

Kinship and Social Reproduction
3. New Kinship and the New Reproductive Technologies (MC)
4. Romantic Love and Companionate Marriage (ZO)

Ethnicity and Identity
5. ‘Race’ and other Essentialisms (DG)
6. Transformations of Nationalism and Cosmopolitanism (DG)

Economic Anthropology
7. Money, Markets and Finance (IZ)
8. Labour and Consumption Transformed (IZ)

Cultural Representations (8 Lectures in HT – strongly recommended)

Lecturers: Dr Elizabeth Hallam, Prof. Clare Harris, Dr Inge Daniels, Prof. Marcus Banks, Dr Chihab El-Kachab

Attendance at these lectures is highly recommended to students in Social Anthropology, since they engage with a number of key issues in the discipline.

1. Text and Materiality (EH)
2. Transnational Artworlds (CH)
3. Bodies in Anthropology (EH)
4. Tourism and Authenticity (ID)
5. Materials: Anthropological Debates (EH)
6. Identity and Visual Representation (MB)
7. Anthropology of Cinema (CEK)
8. Rethinking Museums and Collections in the Digital Era (CH)

**Anthropology in the World** (8 lectures)
Lecturers: Dr Zuzanna Olszewska, Dr Morgan Clarke, Dr David Pratten, Dr Inge Daniels, Dr Thomas D. Cousins, Dr Thomas Hendriks, Dr Elizabeth Ewart, Dr Dace Dzenovska

This lecture series explores recent themes and debates in social anthropology. The aim will be to raise questions, explore the merit of divergent explanations, and examine the ethnographic basis on which current debates rest. This is an advanced graduate course of research-led teaching based on topics in which ISCA faculty are currently engaged.

1. Emotion and Affect (ZO)
2. Ethics and Morality (MC)
3. Risk and Uncertainty (DP)
4. Architecture and Infrastructure (ID)
5. Animals and Anthropology (TDC)
6. Queer(ing) Kinship (TH)
7. Ontology (EE)
8. Sociality (DD)

**Tutorials**

The Hilary term tutorials focus on selected topics from the Comparing Cultures series, as well as starting to lay the ground for your dissertations.

<table>
<thead>
<tr>
<th>Weeks 1-2</th>
<th>Research Ethics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weeks 3-4</td>
<td>Religion &amp; Ritual</td>
</tr>
<tr>
<td>Weeks 5-6</td>
<td>Dissertation literature search &amp; review; proposal drafting</td>
</tr>
<tr>
<td>Weeks 7-8</td>
<td>Ethnicity and Nationalism</td>
</tr>
</tbody>
</table>
TRINITY TERM

Fieldwork - Theories & Methods  
*Convenors: Thomas Cousins & Zuzanna Olszewska*

The aim of this course is to examine the relationship between anthropological theory and anthropological practice, with specific reference to field ethnography. It is aimed at all new graduate students in ISCA. It is comprised of two elements:

1. **Lecture/Class**
   
   *Lecturers: Dr Zuzanna Olszewska, Dr Elizabeth Ewart, Dr Ina Zharkevich, Prof. David Zeitlyn, Dr David Pratten, Dr Thomas D. Cousins, Social Science Division Safety Officer, Tylor librarian*

   This is a 90-minute session held once a week during Weeks 1-6 in Trinity Term. Each session will include a lecture on a key aspect of ethnographic fieldwork, followed by a class that involves a practical activity.

   **NB 1:** In weeks 1 and 2 the lecture/class will start 1 hour early and will be followed by 60-minute sessions on safety in the field and library research skills, respectively.

   **NB 2:** Readings and instructions for each session will be finalised before the end of HT. Students will prepare their first exercise over the break (e.g. fieldnotes/observation).

   **Week 1:** Introduction: Participant observation and a history of ethnographic methods (ZO) + Dissertation research skills for SCA & VMMA (Tylor Library)

   **Week 2:** Ethics in the field (EE) + Safety in the field (Social Science Division)

   **Week 3:** Multi-sited fieldwork and visual methods (IZ)

   **Week 4:** Digital anthropology (DZ)

   **Week 5:** Interviewing (DP)

   **Week 6:** Fieldnotes and writing (TDC)

2. **Research Design Dialogues**

   These are 2-hourly seminars held in week 1 to 4 that combine input from a guest lecturer and student presentations on their dissertation projects. The sessions assist students in developing their own research design and in refining their methodologies for their chosen topics of research, be this field research or library-based research.

   - Guest lecturer, 20 mins: to talk about their own experiences, research methods, practical examples, and possible approaches to research design, sources, methodology and ethics.

   - Student presentations: 15 minutes each, 4-5 students per week. To include ~5 minutes on overall project and ~5 minutes on methods, with time for Q&A.
Feedback on the proposed research will help students shape their research design and literature reviews, which will be further developed in the dissertation tutorials also taking place in TT.

**Tutorials**

The Trinity Term tutorials focus on supporting dissertation projects as well as providing an opportunity to prepare for the Trinity term examination of the Comparing Cultures course.

| Weeks 1-2 | Dissertation tutorial |
| Weeks 3-4 | Dissertation tutorial |
| Weeks 5-6 | Revision Tutorial |

**5.2 Dissertation (MSc) and Thesis (MPQ/MPhil)**

Your dissertation and thesis ideas, preparation and writing will be developed over the course of the academic year. In the case of MPQ students, you may undertake fieldwork or other research over the summer of your MPQ year, in which case you will need to retain regular contact with your supervisor; in your MPhil year (2nd year) your supervisor will provide ongoing supervision as you progress your thesis. In the case of MSc students, your supervisor will be able to provide feedback on your work to date each term up to the end of June. Thereafter completion of the dissertation is as a piece of independent research with no further input from your supervisor.

**5.3 MPhil Social Anthropology second year**

In the 2nd year of the MPhil degree you will be expected to devote the bulk of your time to research and writing a 30,000 word MPhil thesis. There will be fewer lectures and classes to attend, but you will select one assessed option paper to be taken in Hilary term. After submitting your thesis you will be expected to write one assessed essay on a topic in the field of social anthropology, chosen from a list of questions issued by the examiners. You will have two weeks in which to write this essay.

**5.4 Core Teaching for 2nd year MPhil**

**MICHAELMAS TERM**

**Critical Readings MPhil Class – 8 sessions**

In this class students critically engage with ethnographic theory and writing, with presentations and debates around selected texts. The sessions will be chaired by Prof. David Gellner and Dr David Zeitlyn.

**Departmental Seminar – 8 seminars**
HILARY TERM

**MPhil Thesis writing Class – 8 sessions**
In this class students take it in turns to present excerpts from their MPhil thesis to the rest of the class who offer comments and constructive feedback. Two members of teaching staff normally chair the sessions.

**Departmental Seminar – 8 seminars**

**Option Paper – 8 sessions**
In week 4 of Michaelmas Term you will be asked to select one option paper, which must be different to the two options you followed in your 1st year. The option will be taught in Hilary term. The form of teaching for the option courses varies according to the preferences of the Course Convenor, but typically takes the form of a combination of lectures and discussion classes that span Hilary Term.

In order to help you decide what options to take, there will be an Options Fair in week 4 of Michaelmas Term, at which option coordinators introduce their options and are available to answer any questions you might have. You may also wish to discuss your option choices with your supervisor.

You will find details of available options through the following link:
[https://www.anthro.ox.ac.uk/options](https://www.anthro.ox.ac.uk/options)

TRINITY TERM

**Departmental Seminar – 5 sessions**
Note that the first departmental seminar of Trinity term is replaced by the Marett Lecture hosted by Exeter College.

**5.5 Methods Modules and Practical Training provided by SAME in 2019-20 for 2nd year MPhil students**

2nd year MPhil students are required to attend Weeks 1-5 of the PRS (Probationer Research Student – first year DPhil) dissertation classes in MT.

In addition, each student is required to attend a minimum of two methods modules, totalling no less than 12 classes. The majority of modules are held in MT and HT, though some may also be offered in TT. Most methods modules classes are 90 mins long and held throughout six weeks.

**The PRS class**
*Convenors: Prof. Elisabeth Hsu, Dr. Dace Dzenovska*

The PRS class is convened weekly across the academic year. During Michaelmas Term the first five weeks feature essential introductions to a range of procedural and skill acquisition matters that will form a foundation for engagement with
fieldwork and/or other forms of data collection. Sessions include topics such as: doctoral training approaches and resources; fieldwork and data collection; library and research resources; ethical research practice in the field; and fieldwork health and safety.

Methods Modules
Convenor: Dr Zuzanna Olszewska

As noted, PRS and 2nd year MPhil students choose two of the methods modules on offered in the School this year. All methods modules will be presented in the dissertation class in Michaelmas Term, week 1, by Dr Zuzanna Olszewska, who convenes the methods modules in 2019-20. Some methods modules convenors may have to cap the numbers of the participants they can accept, hence students are requested to sign up for and rank three modules they wish to attend in the order of their preference.

At the end of each methods module, each participant is asked to write up a practical task (minimum length: one A4 page) and/or submit a 2,500 word long essay, following the instructions of the methods module convenor. This writing will be assessed but not marked.

Research Ethics
Please note that if, as part of your methods module, you intend to interview or observe any human participants outside the School, you will need to obtain ethical clearance, via our departmental research ethics committee. Details of procedures can be found on our website here. For any questions in relations to ethical clearance procedures, please contact Kate Atherton, kate.atherton@anthro.ox.ac.uk

Anyone wishing to take, as one of their two methods courses, another course from within the university that is appropriate to their needs, in place of one offered in SAME, should first seek endorsement from their supervisor and then approach the Research Methods Training Convenor, Dr Zuzanna Olszewska, to seek approval.
6. IMPORTANT DATES

All important dates and deadlines are also listed on the SAME website http://www.anthro.ox.ac.uk/current-students/course-information/course-deadlines

6.1 MSc Social Anthropology important dates

MICHAELMAS TERM
Week 4: Options Fair
Friday wk 5: Submit option choices via the online form (details circulated in advance)
Friday wk 7: Essay titles released for Paper 1 essay.

HILARY TERM
Thursday wk 1: Submit Paper 1 essay electronically via WebLearn.
End of wk 6-
Start of wk 7: receive mark and brief comments on Paper 1 essay.

TRINITY TERM
Thurs wk 2: Depending on your option choices you may have an assessed essay to submit electronically via WebLearn.
Thurs wk 5: Return dissertation title form and synopsis to Vicky Dean, General Office.
Week 7: Exams for the core paper and option papers normally take place in week 7 of Trinity Term. The exact timetable for exams will be issued by Examination Schools in early Trinity term. Information can also be found at here.

Results for Part I are normally available by the last week of June, via Student Self-Service Gateway (OSS)

Last Wednesday in August, noon: submit Dissertation electronically via WebLearn

Results for the MSc Social Anthropology are normally available through the Student Self-Service Gateway (OSS) by the very end of September.

6.2 MPhil 1st year important dates

MICHAELMAS TERM
Monday wk 4: Options Fair
Friday wk 5: Submit option choices via the online form (details circulated in advance)
Friday wk 7: Essay titles released for Paper 1 essay.
HILARY TERM
Thursday wk 1: Submit Paper 1 essay electronically via WebLearn.

End of wk 6-
Start of wk 7: receive mark and brief comments on Paper 1 essay.

TRINITY TERM
Thursday wk 2: Depending on your option choice you may have an assessed essay to submit electronically via WebLearn.
Friday wk 5: Submit preliminary thesis title and synopsis form to Vicky Dean, General Office
Week 7: Exams for the core paper and option papers normally take place in week 7 of Trinity Term. The exact timetable for exams will be issued by Examination Schools in early Trinity term. Information can also be found at here.

Results are normally available by the last week of June, via Student Self-Service Gateway (OSS).

6.3 MPhil 2nd Year important dates

MICHAELMAS TERM
Monday wk 2: Submit final thesis title and synopsis to Vicky Dean, General Office
Friday wk 5: Submit option choices via the online form (details circulated in advance)

TRINITY TERM
Thursday wk 2: Depending on your option choices you may have an assessed essay to submit.
Thursday wk 2: Submit Thesis electronically via WebLearn.
Thursday wk 5: Submit Assessed Essay electronically via WebLearn
Week 9: In exceptional cases, you may be called for a viva voce examination. For example if your final mark is a borderline mark between two degree classifications. If held, vivas take place early in 9th week.
7. ASSESSMENT

Information on Oxford University assessment and examination process can be found here. Full details of the structure of assessment of the MSc and MPhil in Social Anthropology, including marking criteria for each assessed component, are detailed in the Examination Conventions for the degrees.

7.1 Examination Conventions

The Examination Conventions for MSc and MPhil in Social Anthropology are an essential complement for this handbook, and should be read in detail. The full Examination Conventions for the MSc and MPhil in Social Anthropology are available at https://www.anthro.ox.ac.uk/examination-conventions-and-marking-criteria.

Examination Conventions are the formal record of the specific assessment standards for the course or courses to which they apply. They set out how your examined work will be marked and how the resulting marks will be used to arrive at a final result and classification of your award. They include information on: submission requirements, marking scales, marking and classification criteria, scaling of marks, progression, resits, use of viva voce examinations, penalties for late submission, and penalties for over-length work.

Marking criteria: Details of the marking criteria used by examiners in assessing coursework and examinations can be found as the Appendices of the Examination Conventions. These guidelines are definitive, however in the event that any alterations become necessary, details of these changes will be circulated to all students well in advance of the examinations.

Sitting examinations: In addition to the guidance in the Examination Conventions for the degrees, information on (a) the standards of conduct expected in examinations and (b) what to do if you would like examiners to be aware of any factors that may have affected your performance before or during an examination (such as illness, accident or bereavement) are available on the Oxford Students website here.

Past papers: Information on past examination papers can be found here or by searching for ‘OXAM‘ in the Bodleian catalogue, SOLO.

Any candidate who anticipates problems with meeting submission deadlines should contact their college at the earliest opportunity, not the examiners or anyone else in the School.

7.2 Feedback and Learning

You will receive feedback continuously throughout your degree, in the form of verbal and written feedback from your tutors and supervisor.
Learning is not downloading information from a book or from a wise person’s brain to your own head or to typing hands. It is rather a dialogic experience. You read, you listen to someone (a lecturer, a tutor, a seminar speaker, a class mate etc.) and then you speak or write something. This is an essential part, but if you are then not told whether what you said or wrote was interesting or innovating, whether it made sense or a good point, etc., you will not be moving ahead in the improvement of your reasoning skills. Therefore, providing you with “feedback” is a fundamental part of our way of training and of our tutorial system. During a tutorial, a supervisor discusses what you have written and provides oral and written feedback to help you move on in your writing and thinking. However, please note that, precisely because we want to stress the effect of feedback on your ability to improve your reasoning strategies, the supervisor does not provide a mark for the essay, but rather engaging comments, either on why they think the essay is not well argued, or on why they think it is a brilliant piece of work (or somewhere in the middle). In Hilary Term, when you write essays for your option courses, you will get feedback and, in some cases, a mark as well so that you know in which marking zone a lecturer is placing your writing.

All students will also receive written feedback on any dissertation or thesis of 5,000 words or over, submitted in the final term of the course, normally by email after completion of marking. See also Appendix 1 of the Graduate Handbook.

7.3 Entering for the University examinations

Details of how to enter for the exam as well as other useful exam-related advice and information can be found at the following site: http://www.ox.ac.uk/students/academic/exams

Results are normally available by the last week of June, via Student Self-Service Gateway (OSS).
8. ADVICE ON TUTORIAL ESSAY WRITING

Tutorial assignments usually consist of answering a question on the basis of some suggested readings, given to you by your supervisor at least one week in advance. If possible, consult every text that is suggested, but be selective in choosing the most appropriate material with which to answer the question. Do not be afraid to bring in additional material, whether something you have learned from a lecture or seminar, something you have read in a different context (perhaps for a previous essay, or by independent study), or information from an ethnographic film.

Your supervisor will advise you on the expected length of your tutorial essays. Every essay should be accompanied by a bibliography listing all the works cited in your essay. Advice on formatting your bibliography can be found in the SAME Graduate Handbook, Appendix 3.

Tutorial essays are above all teaching tools, they allow you to try out arguments, juxtapose different authors, explore ethnographic case studies and explore specific topics in some detail. Remember that tutorial essays are not formally assessed, though you will receive feedback, normally both written as well as verbal during the tutorial which should allow you to understand what aspects of your essay were successful and where you may need to work on improving.

You will be expected to submit your essays to a clear deadline, and you will need to manage your time carefully, dividing it up into reading time, thinking time and writing time.

Like most skills, tutorial essay writing requires practice and you should treat essays as opportunities to learn, rather than expecting your essay to be a work of perfection. Your supervisor will be happy to discuss your progress and any specific issues arising from your essays.

Do not worry if your friends working with other supervisors are working on different topics or are asked to read different material. All supervisors are teaching to the syllabus for the core paper, but they may vary their readings in line with their own areas of expertise and research interests as well as those of the cohort of students they happen to be working with.

The University offers a range of study skills support including guidance on academic good practice, definitions of plagiarism, as well as skills such as time management, note-taking, referencing, research and library skills, and information literacy.

You will find details at the following site:
http://www.ox.ac.uk/students/academic/guidance/skills
Plagiarism

Plagiarism is presenting someone else's work or ideas as your own, with or without their consent, by incorporating it into your work without full acknowledgement. All published and unpublished material, whether in manuscript, printed or electronic form, is covered under this definition. Plagiarism may be intentional or reckless, or unintentional. Under the regulations for examinations, intentional or reckless plagiarism is a disciplinary offence. For guidance on correct citation formatting please see ISCA Graduate Studies Handbook, Appendix 3, pp. 25-27. For good referencing practice, see www.admin.ox.ac.uk/edc/policiesandguidance/pgexaminers/annexef.

There is clear information and advice on how to avoid plagiarism in the Study Skills section of the University website: http://www.ox.ac.uk/students/academic/guidance/skills/plagiarism

All ideas and words quoted must be properly referenced to avoid plagiarism.

The University offers two online self-study courses that will help you in understanding what constitutes plagiarism and how to avoid it. You are strongly advised to take these courses early in your time here.

https://weblearn.ox.ac.uk/portal/hierarchy/skills/generic

For guidance on correct citation formatting please see SAME Graduate Studies Handbook, Appendix 3.

The Bodleian library also subscribes to an online resource that gives guidance on citations and referencing: https://www.citethemrightonline.com/

Cite Them Right online shows how to reference a variety of different sources, including many less common ones, using different styles including Harvard, Vancouver & MLA amongst others. It can either be browsed by categories listed in the toolbars at the top of the Cite Them Right webpage or searched by keyword e.g. “EU Directive”. It then provide examples of the in text and full citations and a box with the reference format which then can be overtyped and copied and pasted into a document. It also has a Basics section that provides information and tutorials about why to reference, avoiding plagiarism, setting out citations and creating bibliographies.

Cover Photo: House in northern Angola. Photo: Ramon Sarró, August 2015.